

Progress Maps Assessment Lesson



Marksbook ✓
Version 5.3

A Windows Based Marksbook for:
Common Assessment Framework
Percentage Assessment
Structured Work-based Learning
Progress Maps (SOS)
Primary School Assessments
Intelligence Assessment
Literacy & Numeracy Net

**The Perfect Teachers Aid For
Administrating Student Records**

LanWest PTY LTD
SCHOOL SYSTEM SPECIALISTS

Lesson Objectives


1. Create at least 2 Progress Map Assessments
2. Create a Final Progress Map Assessment and amalgamate the Assessment data to produce a Final Assessment level
3. Add in a comment
4. Print a Final Report to screen

Lesson Steps

1. Main Layout of Marksbook
2. Reportable Class Lists
3. Activate Assessment
4. Assess layout
5. Creating a Progress Map Assessment
6. Adding results into the Assessment
7. Creating a Final Progress Map assessment
8. Adding in comments
9. Printing a Final Progress Map Report

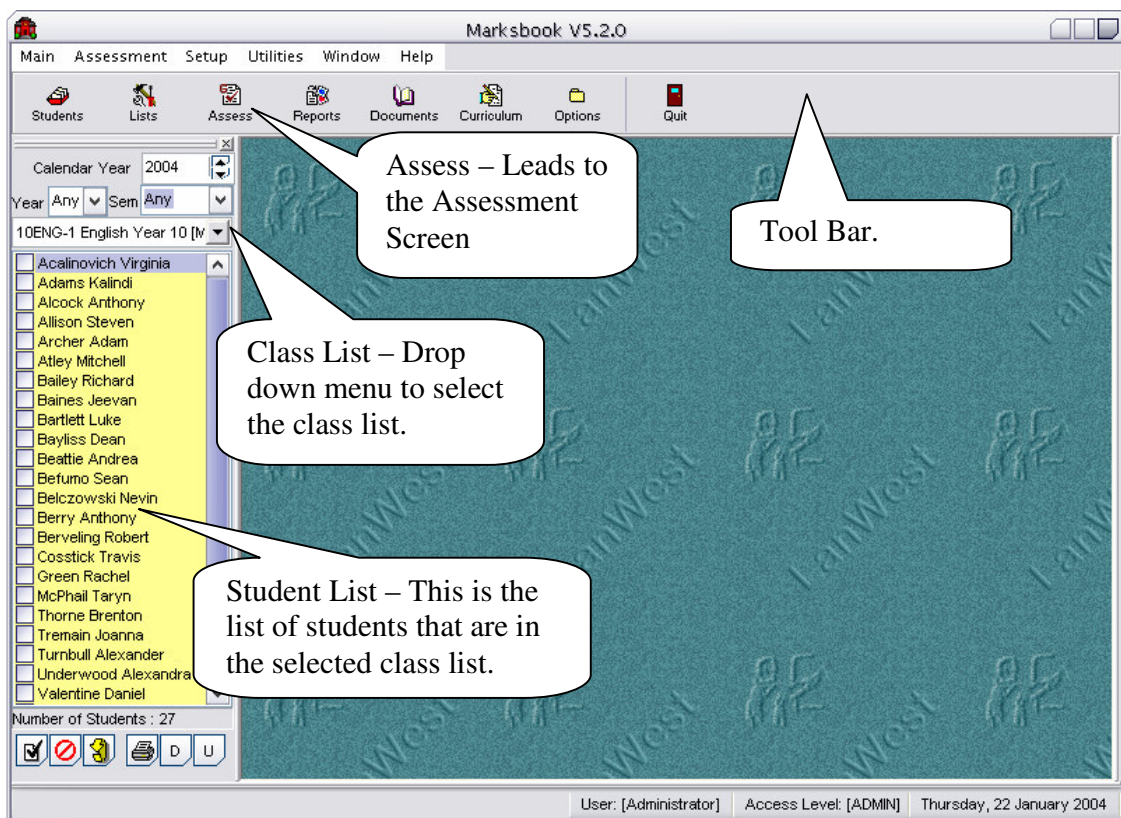
Once we have gone through these steps we would have achieved our three objectives.

Step 1: Main Layout of Marksbook


To activate the software, simply Double Click the icon  that sits on your Windows desktop. Upon loading, the system will bring you to a login screen as shown below.



This system already contains your name as a teacher. Click on the Triangle ▼, to choose from a drop down list. Note: Your password is “PASSWORD” by default.

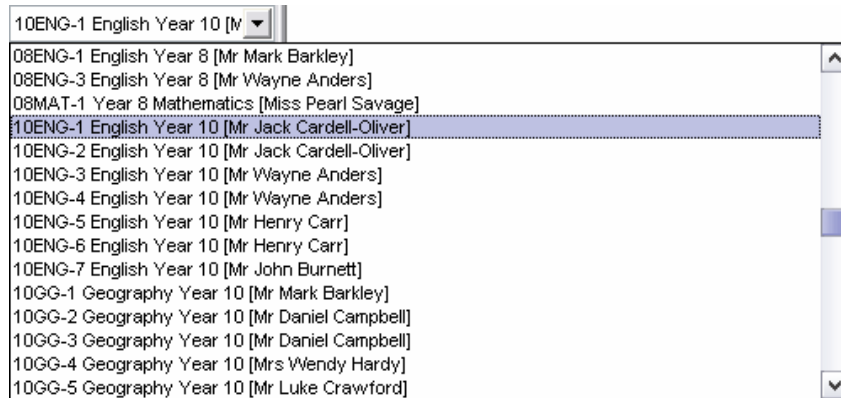


From the Diagram you can see the main layout of Marksbook. For this lesson we will only be concentrating on the assessment area and we may need to change the class list.

To get to the assessment area you single left click on the  Assess button.

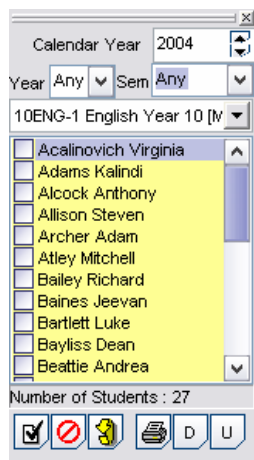
Step 2: Select Your Progress Map Class List


To create an assessment for a Class you need to have created a list that is a reportable list of students. For this lesson please click on the drop down menu and select “10ENG-1 English Year 10 [Mr Jack Cardell-Oliver]”.



Step 3: Activate Assessment

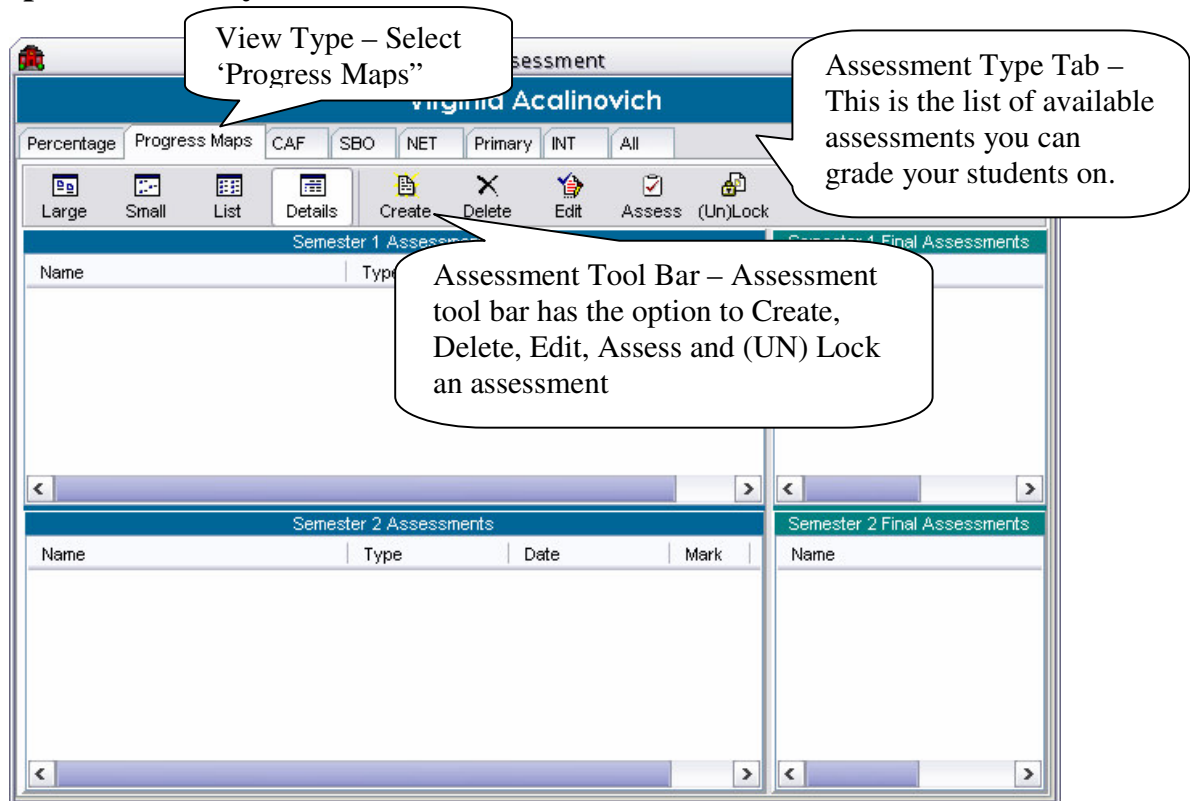
Once you have selected the correct Reportable class, In this case “10ENG-1 English Year 10 [Mr Jack Cardell-Oliver]”, you should now be able to see the students that are in this class list.




To access the assessment screen you now need to click on the Assess Button  which is highlighted in the image below.

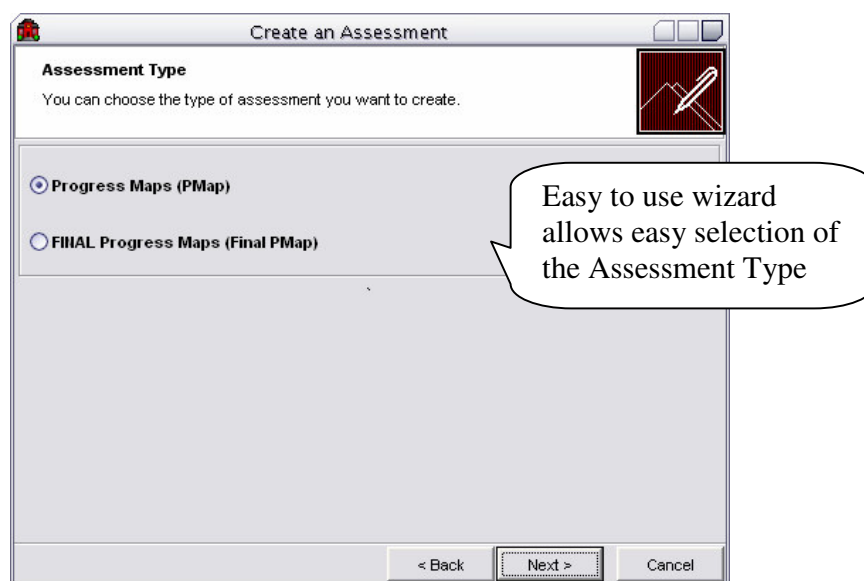


Step 4: Assess Layout



Step 5: Creating a Progress Map

Clicking on the “Create”  button will activate the Assessment Wizard. There are 2 Assessment Types for Progress Maps, Semester or Final Assessment.



Select the Assessment Type, which is Progress Maps for this example, and then click “Next” to activate the Assessment Information screen.

Enter an appropriate Name.

Select start and end range. E.g. start of 2 and end of 6 with an expected level of 5.

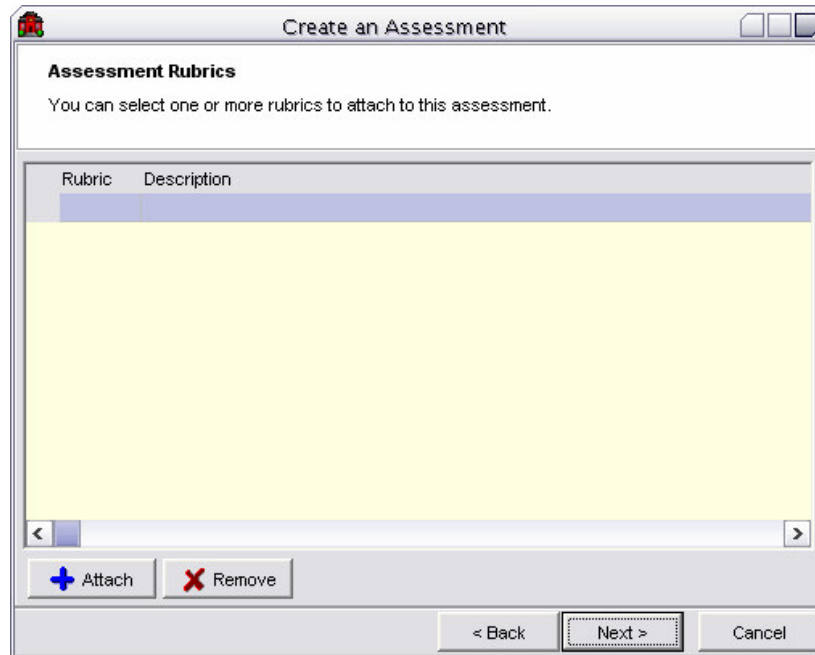
Calendar year is a property of the class and cannot be changed. The Semester is a drop down option.

Enter the information required for the Progress Map Assessment and then click “Next”. For this example please put the Learning Area as ‘English’ and make up your own Assessment Description. The name will automatically appear as PMap: ENGLISH. However you can change this.

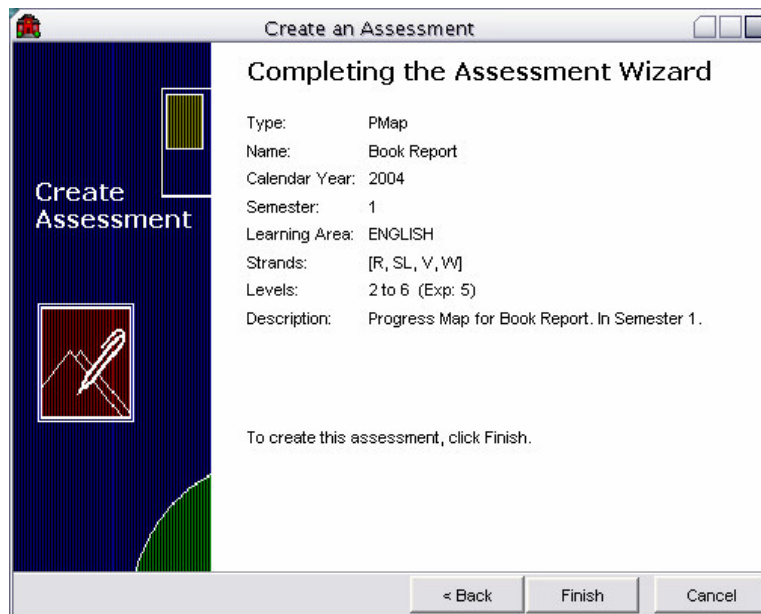
The final screen requires you to select which strands you wish to assess.

The tool bar below helps to select the boxes quickly with, Select All, Deselect and Invert.

The next screen is where you can attach Rubrics to your assessment. To find out about rubrics, please contact us, and we will be happy to send you a tutorial about Rubrics and Documents. For the purpose of this lesson please skip this screen by clicking Next.



Once the Rubrics screen has gone you will now see a wizard completion screen. Once this is up it will ask you to confirm that the details you have entered are correct. Simply Click Finish if they are or back to go changed some options.



Step 6: Adding Results into the Assessment

The Data Entry Screen is activated by a double click on the defined Progress Maps icon or click on the “Assess” icon in the tool bar.


The screenshot shows the 'Progress Maps' software interface for 'PMap: ENGLISH - [Virginia Acalinovich]'. The interface includes a toolbar with icons for Save, Cancel, Delete, Print, Documents, and Quick Entry. Below the toolbar, there are fields for 'Mark', 'Grade', and 'Date' (28/01/2004), along with 'Tick Order' options (Ascending and Descending). The main area is divided into sections for 'Outcomes/ Key Aspects', 'Reading', 'Listening and Speaking', and 'Viewing'. Each section contains sub-strands such as 'Use of Texts', 'Contextual Understanding', 'Conventions', and 'Processes and Strategies'. Assessment results are shown on a scale of 1-8. Callouts explain that a yellow range indicates expected results, a dot represents the average result, and repeated left-clicks scroll through symbols.

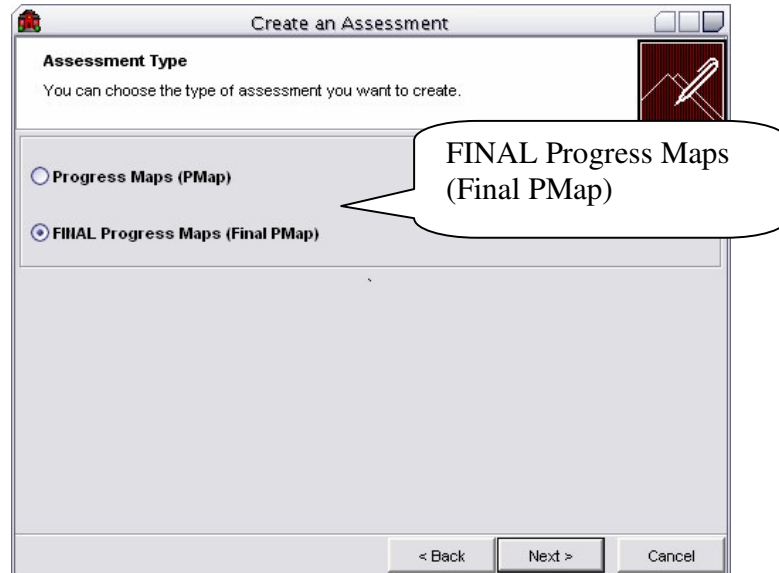
Once inside the assess screen as you can see from the image above, you can assess the student by clicking in the sub-strands.

Once finished recording in assessment marks click on the  Save button.

Task: Please create another two Progress Maps. Give them the same start and end levels, however give them different marks, making sure to save them when done. For these new assessment items, ensure that you label them with different titles and do not select all the outcomes to be assessed.

Step 7: Creating a Final Assessment

To create a final assessment click on the  button. This will bring you to the screen below.



Create an Assessment

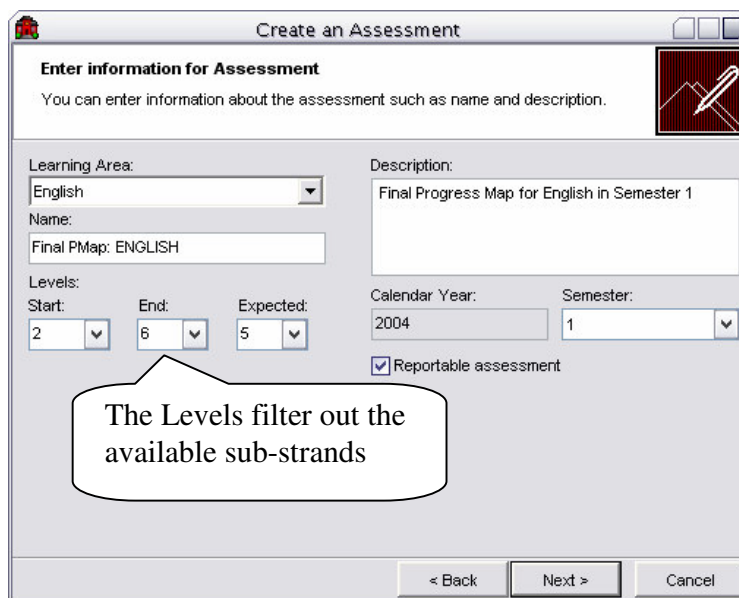
Assessment Type
You can choose the type of assessment you want to create.

Progress Maps (PMap)

FINAL Progress Maps (Final PMap)

< Back Next > Cancel

Select FINAL Progress Maps (FINAL PMap) and then click Next.



Create an Assessment

Enter information for Assessment
You can enter information about the assessment such as name and description.

Learning Area: English

Name: Final PMap: ENGLISH

Description: Final Progress Map for English in Semester 1

Levels: Start: 2, End: 6, Expected: 5

Calendar Year: 2004, Semester: 1

Reportable assessment

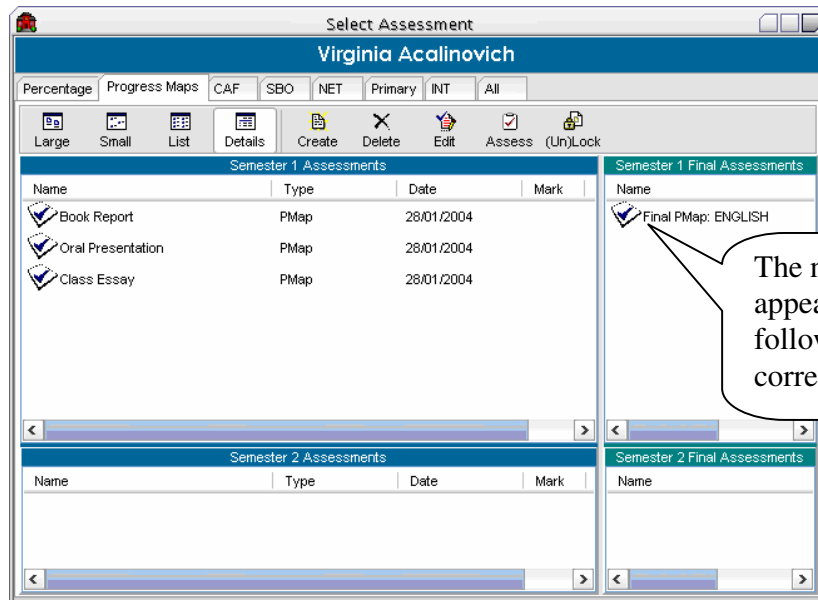
The Levels filter out the available sub-strands

< Back Next > Cancel

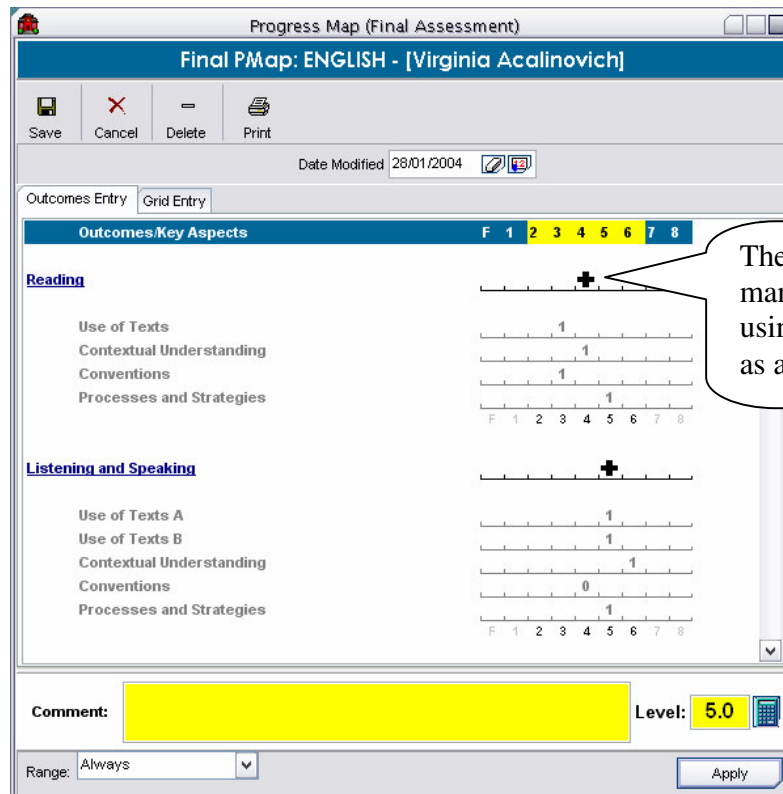
Insert the details for the Final Assessment. If you want the Final assessment to be viewed and printed as a report, select the Reportable assessment box.

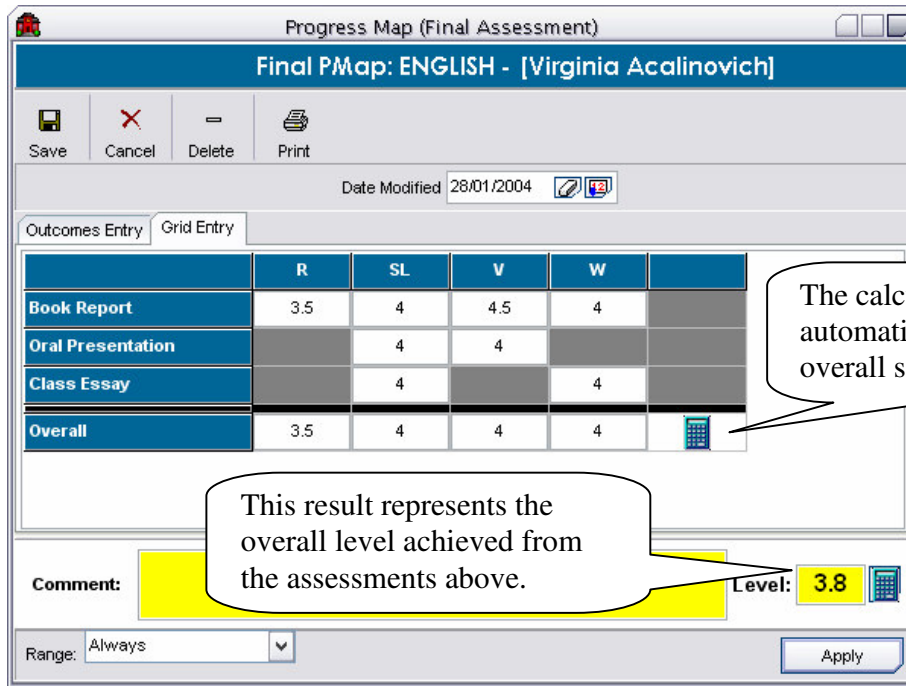
All strands are automatically selected for the Progress Map Final Assessment.

If you have successfully completed the tasks given to you your screen should look like the one shown below.



Now double click on the on the Final Assessment icon to reveal the results past forward from the assessments to the left which were recorded this session.

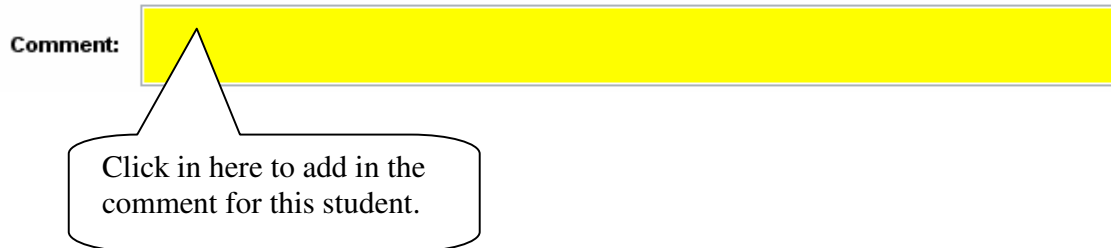




Grid entry shows average outcome results for each assessment. Calculates a weighted average then a final weighted average (outcome weight).

Step 8: Adding in Comments


To add in a Comment there is a yellow field at the bottom of the Assessment. This is a new view in 5.2 as previously you would click on a Comment button. The image below is where you add in the comments for that student.



Step 9: Printing a Final Progress Map Report

To print a Final Report simply click on the 'Print Report' button in the FINAL assessment screen, then select which report you wish to print. There is a choice of either a Final SOS Report or a Final SOS Report - Detailed. The Detailed report shows the sub-strands and its marks in the report where is the normal report does not. For the purpose of this lesson please print a detailed report.

It should look something like this:

		Final SOS Assessment Report		Fairpoint Senior High Schools						
		725: Final PMap: ENGLISH		Sorting: STKEY Mode: Detailed						
Student: Virginia Acalinovich		Grade: C-		Mark: 67						
Teacher: Mr Mark Barkley		Class: 08ENG		Year: 08						
		F	1	2	3	4	5	6	7	8
(R) Reading (R.2) Contextual Understanding						✓				
						1				
		F	1	2	3	4	5	6	7	8
(SL) Listening and Speaking (SL.1a) Use of Texts A (SL.3) Conventions						+				
						1				
		F	1	2	3	4	5	6	7	8
(V) Viewing (V.3) Conventions						✓				
						1				
		F	1	2	3	4	5	6	7	8
(W) Writing (W.1) Use of Texts (W.2) Contextual Understanding						✓				
						1				
		F	1	2	3	4	5	6	7	8
Comment: Patrick needs to lift his concentration levels and try to focus in on what is going on inside the classroom. Patrick has the ability to achieve good grades however just needs to learn to get the work done and in on time.										
<hr/> Mr Mark Barkley										
<hr/> Printed from MarksBook For Windows on: 13/11/2003 Page: 1										